



**The Episcopal Diocese of Springfield**  
821 S. Second St. • Springfield IL 62704

## **The Standing Committee**

**TO:** Clerical and Lay Delegates to the **SPECIAL SYNOD FOR THE SELECTION OF NOMINEES FOR THE OFFICE OF BISHOP OF SPRINGFIELD (THE NOMINATING SYNOD)**

**FROM:** The Reverend G. Timothy Leighton, Secretary of the Diocese

**MEMO DATE:** September 23, 2021

### **ANNOUNCEMENT OF THE NOMINATING SYNOD**

The Special Synod of the Episcopal Diocese of Springfield to select Nominees for the Office of Bishop of Springfield, otherwise known as the Nominating Synod, will be held on **Saturday, October 16, 2021** in the **Cathedral Church of St. Paul**, Springfield, Illinois, beginning with **Registration at 8:00 a.m.** The celebration of the **Holy Eucharist** will commence at **9:00 a.m.** and the special order of business will follow immediately thereafter.

### **INFORMATION CONCERNING THE NOMINATING SYNOD**

The following items are included in this mailing:

- I. A. This memorandum & the Schedule** of the Nominating Synod
- B. The Order of Procedure & Rules of Order** for the Nominating Synod
- C. A list of Clergy eligible to vote** in a Special Synod for the purpose of an Election of a Bishop as described in Articles V and XV of the Constitution of the Diocese of Springfield.
- D. A list of the Lay Delegates eligible to vote** in a Synod as described in Article V, Section 3 of the Constitution of the Diocese of Springfield.
- II. Pre-Registration Forms** for Delegates (Clerical and Lay) and for Guests.
- III. The Profile of the Diocese** as circulated previously
- IV. Book with Nominee information** in .PDF format

### **REGISTRATION FOR THE NOMINATING SYNOD**

Mailed registrations for the 144<sup>th</sup> Synod on Friday and / or the Nominating Synod are due at the Cathedral's address above on or before **Friday, September 24**. There is **NO CHARGE** for the lunch at the Nominating Synod.

## **REGISTRATION AT THE NOMINATING SYNOD**

Upon arrival at the Nominating Synod all Clerical and Lay Delegates must register with The Reverend **G. Timothy Leighton, Secretary** in the Cafe/Atrium of the Cathedral. All delegates must be registered in order to vote.

**Guests** (including Clergy not eligible to vote & Alternate Delegates) who have pre-registered by mail must register on site with **Mrs. Janice Draper**, Administrative Assistant to the Cathedral.

There will be **NO walk-in Registration** for the Special Synod. Guest registrations must be received in the Diocesan Office by **Wednesday, October 13**. (*Diocese@episcopalspringfield.org*)

**Registration will be open 8:00 – 8:45 a.m.** There will be no registration during the time of the Eucharist. Persons arriving after the close of Registration must report to the Diocesan Administrator who will have them registered with the Secretary of the Nominating Synod.

**Any change of membership or representation in a delegation for the Nominating Synod must be received in the Diocesan Office by Wednesday, October 13.**

(*Diocese@episcopalspringfield.org*)

## **OTHER INFORMATION ABOUT THE SYNOD**

There will be **NO printed materials** on the nominees available on-site. Please download, print, and / or bring whatever paperwork you find helpful.

There will be **NO use of personal electronic devices** on the Synod Floor, the Nave or the Chancel of the Cathedral Church (see **Rules of Order II.3**). This includes cell phones, tablets, laptop computers (except the Secretary's), or any other electronic / mobile device. These may be used at other locations around the Cathedral Close; please note that cell service in and around the Cathedral is notoriously poor.

The proceedings of the Synod itself, not including the Eucharist, will be **live-streamed and recorded** by a single camera focused solely on the head table. Participation in the Synod grants your consent for use of all images broadcast or recorded (See **Rules of Order II.4**)



## THE NOMINATING SYNOD Saturday, October 16, 2021

The Cathedral Church of St. Paul the Apostle  
Springfield, Illinois

### THE SCHEDULE

Registration *	8:00 a.m.	Library
The Holy Eucharist	9:00 a.m.	Sanctuary/Chancel/Nave
Business Session I	10:00 a.m.	Chancel/Nave
Lunch **	12:00 noon	Great Hall/Café/Diocesan Center
Business Session II	1:15 p.m.	Chancel/Nave
Closing Devotions/The Blessing		Chancel/Nave

\* The Secretary of the Nominating Synod will be present during Registration from 8:00 a.m. – 8:45 a.m. after which Registration will be closed.

No registration will take place during the time of the Eucharist.

Persons arriving after the close of Registration **must** report to the Diocesan Administrator who will have them registered with the Secretary of the Nominating Synod.

\*\* Lunch will be provided by the Diocese for pre-registered Delegates & Guests.



**The Episcopal Diocese of Springfield**  
821 South Second Street • Springfield IL 62704

**The Standing Committee**

**THE NOMINATING SYNOD**  
**for the Twelfth Bishop of Springfield**  
**Saturday, October 16, 2021**

**ORDER OF PROCEDURE & RULES OF ORDER**  
**FOR ORGANIZING THE SPECIAL SYNOD FOR THE SELECTION**  
**OF NOMINEES FOR THE OFFICE OF BISHOP OF SPRINGFIELD**

**I. ANNOUNCEMENT OF NOMINATING SYNOD**

1. Clergy and Lay Delegates will gather for the Nominating Synod of the Episcopal Diocese of Springfield on Saturday, October 16, 2021, at the Cathedral Church of St. Paul, Springfield, Illinois, beginning with Registration at 8:00 a.m. The celebration of the Holy Eucharist will commence at 9:00 a.m. and the special synod will follow immediately thereafter.
2. All matters pertaining to the selection of nominees for the Office of Bishop shall be conducted in conformity with the provision of the Constitution and Canons of the Diocese of Springfield, and these Special Procedures and Rules of Order.

**II. FLOOR OF THE SYNOD**

1. An appropriate portion of the Cathedral shall be reserved and designated as the Floor of the Synod where Clerical and Lay Delegates from each Eucharistic Community shall be seated.
2. Only Delegates wearing the appropriate identifying name tag shall be admitted to the Floor of the Synod. Guests, including non-voting Clergy and Alternates, shall be seated as otherwise designated, and shall not enter upon the Floor of the Synod during its deliberations.
3. No electronic devices shall be used on the Floor of the Synod or the Nave & Chancel of the Cathedral at any time with the exception of the Secretary's laptop computer.
4. Floor proceedings will be live-streamed and recorded by a single camera focused solely on the head table. Images and room sound may be live at any or all times after the Synod is convened. Participation in the Synod grants consent for use of all images broadcast or recorded. Video / sound equipment will not be used during the 9:00 a.m. Eucharist.

**III. ELIGIBLE DELEGATES**

As provided by the Constitution of the Diocese of Springfield, a Special Synod for the purpose of the election of a Bishop shall be composed of the Clergy Delegates (called "The Order of the

Clergy") and Lay Delegates (called "The Order of the Laity") as prescribed in the Constitution and Canons of the Diocese of Springfield as follows:

- a) Clergy shall be voting Members of Synod as described in Article V - "Members of the Synod" Section 2, and Article XV, Section 3 - "Election of a Bishop" of the Constitution of the Diocese of Springfield.
- b) Lay Delegates shall consist of delegates elected as described in Article V - "Members of the Synod" Section 3 of the Constitution of the Diocese of Springfield.
- c) The Diocesan Office shall be notified immediately of any change of the names and addresses of all Delegates and Alternates.

#### **IV. REGISTRATION/CREDENTIALS**

1. All Clergy and Lay Delegates, and Guests (including non-voting Clergy and Alternates) shall complete the single Registration Form for the 144<sup>th</sup> Synod and the Nominating Synod and forward to the Cathedral Church of St. Paul to be received no later than September 24, 2021.
2. At the Nominating Synod, a name tag will be issued at the time of registration identifying each person as Clergy or Lay Delegate entitled to vote.
3. At the Nominating Synod, a name tag will be issued at the time of registration identifying Guests (including non-voting Clergy and Alternates) who are not entitled to vote.
4. In addition to the name tag each Member of the Synod shall receive at the Registration desk a copy of the Order of Procedure and Rules of Order, and such other materials as may have been approved by the Standing Committee and Secretary.
5. Others allowed the privilege of the Floor, but not entitled to vote, will be given an appropriate name tag. These include: The Diocesan Administrator, the Communications Coordinator, Tellers, Chair of the Election Committee, and Organizational Staff.

#### **V. ALTERNATE DELEGATES**

1. Alternate Delegates who have been elected by the Eucharistic Communities at the Annual Meeting, may not sit with regularly appointed delegates unless they are at the time substituting for a Delegate who is absent or temporarily out of the room. Alternate Delegates shall occupy designated seats in the rear of the Cathedral.
2. At the time of registration, Alternates may be substituted for Delegates only upon the authorization of the Rector/Vicar/Priest-in-Charge of the Eucharistic Community, submitted to the Secretary. Upon verification, the Secretary will certify and substitute the Alternate's name on the Delegate list, and issue a Delegate's name tag.
3. If a Delegate leaves the Synod, the Delegate shall go to the Secretary with his/her credentials and with an Alternate, approved by the Eucharistic Community, and having been certified by the Secretary as an alternate from his/her Eucharistic Community. The Delegate and Alternate shall turn in their name tags, the name of the Alternate shall be substituted on the Delegate list, and the Alternate shall receive a Delegate's name tag. Once a Delegate has been

replaced by an Alternate, that Delegate shall not return to the floor of the Synod until a substitution has been made following the same procedure.

#### **VI. GUESTS SEATING**

1. The Business Sessions of the Synod will be open to guests (including non-voting Clergy and Alternates) to the extent that seating is available in the rear of the Cathedral.

#### **VII. VOTING**

1. No vote shall be cast by proxy.
2. If a Clergy Delegate entitled to vote is absent, no substitute is qualified to cast a vote.
3. An Alternate Delegate is entitled to vote in the place of a regular delegate who is absent or temporarily out of the room, providing that the substitution is made in accordance with V. Alternate Delegates #2 and #3 of this Order of Procedure and Rules of Order.

#### **VIII. ORDER OF PROCEDURE FOR SPECIAL SYNOD**

1. The President of the Standing Committee shall call the Special Synod to order and proceed to the election by the Synod of a President *pro tempore*.
2. The Secretary shall certify the presence of a quorum.
3. Nominations shall be received for President *pro tempore* of the Special Synod.
4. The Special Synod shall proceed to elect the President *pro tempore* from among the Presbyters of the Synod.
5. The President *pro tempore* shall take the chair.
6. The Chancellor shall present the Rules of Order for the selection of nominees for the Office of Bishop to the Special Synod for consideration.

#### **IX. RULES OF ORDER**

1. The President *pro tempore* shall announce to the Synod the names of the Tellers for the Synod.
2. The President *pro tempore* shall announce to the Synod the names of the Inspectors of Elections and appoint a Timekeeper.
3. The sole order of business of the Synod shall be the selection of nominees for the Office of Bishop of Springfield.
4. The President *pro tempore* shall recognize the Chair of the Episcopal Election Committee, who shall present the report of the Episcopal Election Committee.
5. The Chair of the Episcopal Election Committee shall submit to the Synod the names of the individuals, in alphabetical order, for selection of Nominees for the Office of Bishop by the Synod.

6. At the conclusion of the report of nominations, the nominations shall be closed and the names of all the Nominees shall be listed in alphabetical order and the list shall be projected on a screen or otherwise displayed to the delegates of the Synod. The list shall be on display until the conclusion of the final ballot.
7. There shall be no nominations from the floor of the Synod.
8. There shall be no speeches regarding any Nominees.
9. The Synod shall proceed to select three (3) nominees from among the names submitted.
10. The President *pro tempore* shall, before each ballot, lead the Synod in prayer, after which the Tellers shall proceed to distribute the ballots.
11. The Synod shall proceed to ballot, by Order, and the selection shall be made in the following manner:
  - a) The Order of the Clergy and the Order of the Laity shall vote separately by ballot for three nominees, and a concurrence of both Orders on a single ballot shall be necessary to a choice.
  - b) If two-thirds of all the Clergy entitled to vote be present, and two-thirds of all the Eucharistic Communities entitled to vote be represented by Lay Delegate or Delegates, then the majority of each order shall determine a choice.
  - c) Should there not be present two-thirds of the clergy and a representation of two-thirds of the Eucharistic Communities, then two-thirds of the votes of each Order shall be necessary to determine a choice.
  - d) A person shall be nominated for the Office of Bishop upon receipt of a majority vote in both Orders, provided a quorum shall be present as provided by the Canons and these Rules of Order. Balloting shall continue with members of each Order voting for the number of nominations remaining to be filled until three nominees have been selected.
12. A Nominee may remove their name from the ballot at any time during the voting by advising the Secretary. Once a Nominee has withdrawn, his or her name shall not be re-entered on the ballot.
13. Clergy and Lay Delegates shall vote at designated ballot boxes, with ballot papers designated by color for lay and clerical orders. A list of Synod members voting at each ballot box shall be kept beside the ballot box, and the names of the voter shall be checked off the list by a Teller before he/she shall deposit a ballot in the box.
14. The Secretary shall call the roll of the Clergy, and each will come forward and cast a ballot in response.
15. The Secretary shall call the roll of the Eucharistic Communities, and Delegates will come forward and cast their ballots in response. The procedures shall be followed for each ballot taken.

16. The counting of ballots shall not begin until all ballots have been cast. When balloting has been completed, the ballots shall be counted by the tellers and results shall be reported in writing to the President *pro tempore* who shall announce the results of each ballot from the front of the Cathedral in full view and hearing of the Synod and display the results to the Synod.
17. The Special Synod may recess from time to time as it shall vote. Otherwise, voting shall continue until the selection of the three nominees occurs or the President *pro tempore* requests a response to the question: "Shall the Special Synod continue to ballot?" If the question is answered in the affirmative, by the majority of delegates present and entitled to vote, the Special Synod shall act accordingly and continue the selection process. If the question is answered in the negative by a majority of delegates present and entitled to vote, the selection process shall end and the Special Synod shall consider what further course it wishes to follow.
18. These Rules of Order shall remain in force until the selection of three nominees be made. Two-thirds of the members of the Synod present and voting as one body shall be required to amend, suspend or rescind any of these rules of order, or to make any change in the order of business.
19. A motion to adjourn at any time prior to the selection of three nominees shall require a two-thirds majority of all members of the Special Synod present and voting as one body.
20. The selection of three nominees having been made, the Standing Committee shall inform all Nominees of the results of the Nominating Synod.
21. Except as modified by the Constitution and Canons of the Diocese and by these rules *Robert's Rules of Order Newly Revised*, 12th Edition, published September 2020, shall govern the proceedings of this Special Synod.



**EPISCOPAL DIOCESE OF SPRINGFIELD**  
**CLERICAL MEMBERS ELIGIBLE TO VOTE – NOMINATING SYNOD**

The Rev. Dr. W. Carter Aikin

The Rev. Ann L. Alley

The Rev. Hannah M. Armidon

The Rev. Christopher L. Ashmore

The Very Rev. Sheryl L. Black

The Rev. David J. Boase

The Rev. Canon Martha J. Bradley

The Very Rev. Zachary D. Brooks

The Rt. Rev. Anthony F. M. Clavier

The Rev. Canon Dale D. Coleman

The Rev. Donald E. Coventry

The Rev. James O. Cravens

The Rev. Shawn W. Denney

The Rev. Canon Mark E. Evans

The Rev. Sean D. Ferrell

The Rev. Timothy A. Goodman

The Rev. Dr. E. Eugene Hall

The Very Rev. Benjamin D. Hankinson, Jr.

The Rev. Robert D. Harmon

The Rev. John R. Henry

The Rev. Scott M. Hoogerhyde

The Very Rev. Andrew S. Hook

The Rev. Christine C. Hopkins

The Very Rev. George W. Howard, III

The Rev. Sylvia L. Howard

The Rev. Dr. David R. Knox

The Rev. Jeffrey F. Kozuszek

The Rev. Dr. Thomas W. Langford

The Rev. G. Timothy Leighton

The Very Rev. Richard I. Lewis

The Rev. Beth H. Maynard

The Rev. James K. Muriuki

The Rev. T. Larison Phillips

The Rev. Gerald W. Raschke

The Very Rev. John D. Richmond

The Rev. Geoffrey E. L. Scanlon

The Rev. Cynthia A. Sever

The Rev. Dr. Christopher B. Simpson

The Rev. Canon Eugene A. Stormer

The Rev. Steven T. Thorp

The Rev. Dr. Gregory A. Tournoux

The Rev. Mary Christine Mollie Ward

The Rev. David L. Wells

**EPISCOPAL DIOCESE OF SPRINGFIELD  
ELECTED LAY DELEGATES – 144<sup>th</sup> SYNOD**

**ALBION, ST. JOHN'S**

Judith Puckett  
David Works

**ALTON, EPISCOPAL PARISH**

Tom Harris  
Diane Martin

**BELLEVILLE, ST. GEORGE'S**

Cindy Lynk  
Brian Maves

**BLOOMINGTON, ST. MATTHEW'S**

James Cooper  
Craig Matsuda  
Roy Laws

**CAIRO, REDEEMER**

Dana Harris  
Lenard Harris

**CARBONDALE, ST. ANDREW'S**

Tammy Keefer Free  
Donald Monty

**CARLINVILLE, ST. PAUL'S**

Mary Lattan-Shaw  
Charlie Rice

**CENTRALIA, ST. JOHN'S**

Carol McCrary  
Erin McCrary

**CHAMPAIGN, CHAPEL OF ST. JOHN**

**THE DIVINE**  
Michelle Lore  
Steve Vaughan  
Kelley Wegeng

**CHAMPAIGN, EMMANUEL**

Wendy Bauer  
Lisa Kocheril  
Craig Russell

**DANVILLE, HOLY TRINITY**

Diana Wyatt  
Herman Wyatt

**DECATUR, ST. JOHN'S**

Sara Davis  
Judy Ellison

**EDWARDSVILLE, ST. ANDREW'S**

Kevin Babb  
Fredna Scroggins

**GLEN CARBON, ST. THOMAS'**

Gary Goossens  
Jan Goossens

**GRANITE CITY, ST. BARTHOLOMEW'S**

Larry Martin  
Mary Gale Martin

**HARRISBURG, ST. STEPHEN'S**

Cheri King  
Helen Williams

**HAVANA, ST. BARNABAS'**

Debbie Opp  
Mark Opp

**JACKSONVILLE, TRINITY**

John Clancy  
Forrest Keaton

**LINCOLN, TRINITY**

Dalton Byers  
Galen Wickline

**MATTOON, TRINITY**

David Cole  
Dustin Hay

**MORTON, ALL SAINTS'**

April Hoyer  
Brian Ruffatto

**MT. CARMEL, ST. JOHN THE BAPTIST**

Cathy Kensell  
Donald Kensell

**MT. VERNON, TRINITY**

Tracy Adams  
Esther Schelosky

**NORMAL, CHRIST THE KING**

Dee Matthews  
Joe Vitti

**O'FALLON, ST. MICHAEL'S**

Bill Dusenbery  
Frank Jones

**PEKIN, ST. PAUL'S**

Sharon Robinson  
Sheri Robinson

**RANTOUL, ST. CHRISTOPHER**

John Orr

**ROBINSON, ST. MARY'S**

Michael Clark  
R. J. Rains

**SALEM, ST. THOMAS'**

Sue Davis  
Dan Shuler

**SPRINGFIELD, CATHEDRAL CHURCH  
OF ST. PAUL THE APOSTLE**

Kevin Campbell  
Joe Patterson  
Norm Taylor

**SPRINGFIELD, CHRIST CHURCH**

Anne Cornelius  
Cynthia Knight

**SPRINGFIELD, ST. LUKE'S**

Patricia Jackson  
William Jackson

**WEST FRANKFORT, ST. MARK'S**

Claudia Byrne